

APPLICATION FOR EMPLOYMENT



POSITION APPLYING FOR	
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We are an Equal Opportunity Employer and are committed to excellence through diversity. It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability, or other protected classifications.

Please carefully read and answer all questions. You will not be considered for employment if you fail to completely answer all the questions on this application. You may attach a resume, but all questions must be answered.

PERSONAL DATA

Name (last, first, middle)			
Street Address and/ or mailing address	city	state	zip
Home Telephone Number	Business Telephone Number	Cellular Telephone Number	
Date you can start work:	Salary Desired	Do you have a High School Diploma or GED? Yes No	

POSITION INFORMATION Check all that you are willing to work

Hours:	Full Time:	Days:	Weekends:	Status:	Full-Time:	Temporary:
	Part Time:	Evenings:			Part-Time	
Are you authorized to work in the U.S. on an unrestricted basis?					Yes	No
Have you ever been convicted of a felony? (Convictions will not necessarily disqualify an applicant for employment.)					Yes	No
Have you been told the essential functions of the job or have you been viewed a copy of the job description listing the essential functions of the job: Yes <input type="checkbox"/> No <input type="checkbox"/>						
Can you perform these essential functions of the job with or without reasonable accommodation:					Yes	No

QUALIFICATIONS Please list any education or training you feel relates to the position applied for that would help you perform the work; such as schools, colleges, degrees, vocational or technical programs, military training, or experience.

	School Name	Degree	City/State
School			
School			
Other			

SPECIAL SKILLS List any special skills or experience that you feel would help you in the position that you are applying for (leadership, organizations, teams, experience, etc.)

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REFERENCES Please list three professional references not related to you with full name, address, phone number, and relationship. If you don't have three, then list personal, unrelated references.

Name	Address / City / State	Phone	Relationship

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WORK HISTORY Start with your present or most recent employment and work back. Use separate sheet if necessary.
(INCLUDE PAID AND UNPAID POSITIONS)

Job Title #1	Start Date(mo/day/yr)	End Date(mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for leaving	Starting Salary	Ending Salary
May we contact your present employer?	Yes	No
		N/A

Job Title #2	Start Date(mo/day/yr)	End Date(mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for leaving	Starting Salary	Ending Salary

Job Title #3	Start Date(mo/day/yr)	End Date(mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for leaving	Starting Salary	Ending Salary

Job Title #4	Start Date(mo/day/yr)	End Date(mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for leaving	Starting Salary	Ending Salary

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize PGM of Texas, LLC to make an investigation of any of the facts set forth in this application and release PGM of Texas, LLC from any liability. PGM of Texas, LLC may contact any listed references on this application.

I acknowledge and understand that PGM of Texas, LLC is an "at will" employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as PGM of Texas, LLC may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.

Applicant Signature _____

Date _____